

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-17

I. Details of the Institution

1.1 Name of the Institution

Govt J.M.P. College Takhatpur

1.2 Address Line 1

Principal

Address Line 2

Govt. J.M.P. College Takhatpur
Dist- Bilaspur

City/Town

Takhatpur

State

Chhattisgarh

Pin Code

495330

Institution e-mail address

principlapljgmptakhatpur@gmail.com

Contact Nos.

07753-264643

Name of the Head of the Institution:

Dr.(Smt.) S.N. Lader

Tel. No. with STD Code:

07752-233585

Mobile: 9993407184

Name of the IQAC Co-ordinator: Dr. Rajeev Sharma

Mobile: 9893759608

IQAC e-mail address: principlapljgmpatakhatpur@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) CHCOGN17608

OR

1.4 NAAC Executive Committee No. & Date: EC(SC)/05/A&A/105 dated March 03,2015
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.govtjmpcollegetkp.com

Web-link of the AQAR: [www://wwwgovt.j.m.p. college](http://www.govt.j.m.p. college)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.38	2015	2020
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 01/12/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2015-16 submitted on 13/12/2018 (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Computer Application

1.11 Name of the Affiliating University (for the Colleges)

Bilaspur University, Bilaspur (C.G.)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	NA		
University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (<i>Specify</i>)	UGC-GAG
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	NA
2.4 No. of Management representatives	NA
2.5 No. of Alumni	NA
2.6 No. of any other stakeholder and community representatives	NA
2.7 No. of Employers/ Industrialists	NA
2.8 No. of other External Experts	02
2.9 Total No. of members	09
2.10 No. of IQAC meetings held	03

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Plantation from time to time in the college.
- Question Book was prepared and exams were conducted.
- Lecture series were conducted by professors of different colleges.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Books and science equipment will be purchased.	2892 Books purchased of Rs.732773/-
Important dates will be celebrated as instructed by the Govt.	1- Azadi 70 – Yaad Karo Kurbani (Freedom Fortnight)9/8/2016 to 25/08/2016, 2- Constitution Day – 26/11/2016 3- Yoga day - 21/06/2017
Environment awareness activity	Awareness activities and lecture program conducted to aware students for cleanliness.
To reduce instances of unfair means during exams	A workshop was conducted at college for regular students to achieve the reduction of unfair means cases.
Skill development program will be organised.	A centre of “Deendayal Upadhyay Skill Development Centre” has been established in this college.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	05	Nil	Nil	Nil
UG	04	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	09	Nil	Nil	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : **Core**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	Nil
Annual	04

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	12	-	-	-

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	02	-	-	-	03	-	-	-	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

-
-
-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	15	02
Presented papers	-	15	02
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Unit Tests are conducted as per the university time table.

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Since the college is affiliated to Bilaspur University, examinations are conducted as per the directions of the university.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-
-
-

2.10 Average percentage of attendance of students

93%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	177	-	-	68.35	31.65	78.53
B.Com.	29	-	-	71.43	28.57	48.28
B.Sc.	115	-	7.77	82.52	9.71	89.57
B.C.A.	06	-	-	100.00	-	100.00
M.A. Hindi	19	-	78.95	21.05	-	100.00
M.A. Pol. Sc.	10	-	-	100.00	-	80.00
M.A. History	19	-	31.58	68.42	-	100.00
M.A. Economics	06	-	-	100.00	-	66.67
M.A. Sociology	04	-	-	100.00	-	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- (i) The teachers are motivated to follow new teaching techniques.
- (ii) The syllabus is divided for the entire session and it is followed.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	06	01	-
Technical Staff	03	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Nil

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level - State level -

National level - International level -

3.22 No. of students participated in NCC events:

University level 5 State level 4

National level 1 International level -

3.23 No. of Awards won in NSS:

University level - State level -

National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -

National level - International level -

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="-"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Plantation was done in the college campus from time to time.
- General knowledge tests were conducted.
- Students are prepared for competitive exams.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11.4 Acer	-	Govt. & UGC	11.4 Acer
Class rooms	10	-		10
Laboratories	05	-		05
Seminar Halls	01	-		01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	1535338.00	-		1535338.00
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

All main activities regarding students and staff administration are already covered by State Govt. for computerization and most part of it is computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16387	8112426	2892	732773	19279	8845199
Reference Books	480	240000	-	-	480	240000
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	19	14	02	-	01	02	-	-
Added	-	-	-	-	-	-	-	-
Total	19	14	02	-	01	02	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Office work is done through computer.
- Some of the teachers give their lectures through projectors.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.05
ii) Campus Infrastructure and facilities	-
iii) Equipments	0.3
iv) Others	-
Total :	0.35

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- We follow the syllabus provided by the University.
- We make available guidance to the weak and needy students.

5.2 Efforts made by the institution for tracking the progression

- We have a placement cell in our college.
- Internet is available to the students free of cost.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1105	150	-	-

(b) No. of students outside the state

(c) No. of international students

Men

No	%
-	-

Women

No	%
-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
135	381	108	527	-	1151	146	425	108	576	-	1255

Demand ratio 1:2.62

Dropout %

1:0.31

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students had been prepared for competitive exams.

No. of students beneficiaries

350

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

We have career guidance and counselling cell in our college.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

-

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	--	--
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____None_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : The aim of the college is continuous labour to achieve its goal.

Mission : The role of students in determining a strong nation.

6.2 Does the Institution has a management Information System

- 1- 1) Staff council meetings are arranged.
- 2) Periodic meetings are conducted by the various committees.
- 3) Daily day-end admission status sent to the lead college.
- 4) Fee record is maintained by the office.
- 5) IQAC meetings are arranged by convenor.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our syllabus is arranged and issued by the University.

6.3.2 Teaching and Learning

- 1) We follow the academic calendar prepared by Higher Education Department.
- 2) Smart boards are used for teaching purpose.
- 3) Unit tests and preliminary exam are conducted.

6.3.3 Examination and Evaluation

As per university programme.

6.3.4 Research and Development

Teachers take part in seminars and conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1) Library - Nil
- 2) Various experiments demonstrated in science department.

6.3.6 Human Resource Management

- 1) Social and cultural activities are conducted for the students.
- 2) We have a Gym for the students.

6.3.7 Faculty and Staff recruitment

- 1) Recruitment is done by the C.G. Govt.
- 2) Temporary teaching and non teaching staff is recruited by the Janbhagidari committee.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

- 1) Various committees are formed for the admission of students.
- 2) Rules and regulations are published in the brochure.

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	-

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

-

No

-

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester system started for P.G. Classes.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

The MLA of this constituency who is the ex-student of this college is also the president of the Janbhagidari samitee.

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

-

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) Tree plantation is done in college every year.
- 2) Mini garden is being developed in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Committees are formed and they are responsible for the overall functioning of the institute.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Frequent updating of college website is done.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) Competitive exams are conducted for the final year students to prepare them for the career.
- 2) Personality development lectures are arranged for the students.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Eco-friendly environment is created through tree plantation.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Sr.No.	Question	Explanation
1	Three identified strengths for SWOT analysis.	1. Efficient teaching staff. 2. Availability of well-developed infrastructure. 3. Availability of play-ground in campus.
2	Three identified weakness for SWOT analysis.	1. Students come from backward villages. 2. Students are weak in Hindi and English language. 3. Inadequate lab facilities for science students.
3	Two identified opportunities from SWOT analysis.	1. Establishment of Language Lab will be helpful to improve the strength of students. 2. Purchase of more equipment's will improve the lab facility.
4	Two identified challenges/threats from SWOT analysis.	1. Students are interested in studying science but seats are limited by the Govt. 2. To improve the quality of the students is a challenge in this small college.

8. Plans of institution for next year

1. Automation of office.
2. Automation of Library.
3. Computer literacy awareness program will be organized for the students.
4. Women empowerment initiatives will be taken.
5. Sports facilities will be increased.

Name Dr. Rajeev Sharma

Name Dr. (Smt.) S.N. Lader

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
